

WHITEHOUSE UNITED METHODIST CHURCH
Sunday Morning Nursery Staff—Expectations and Information

Core Mission

Our nursery staff members are tasked with embodying God's love to the youngest members of our church community. These staff members will care for—and ensure the safety of—any child left in the nursery during Sunday morning activities.

Basic Agreements

The Nursery Staff Member (NSM) will be responsible to the Pastor as the congregation's administrator and to the Staff-Parish Relations Committee (SPRC) as its employing agency and staff development body. The SPRC will evaluate the NSM's work at the end of a 90-day provisional period. Further review of the NSM's performance shall be given by the Pastor and submitted to the SPRC yearly thereafter.

Written notification of termination shall be given either by the NSM or by the SPRC thirty days prior to termination.

This is an hourly part-time position. The NSM must be available to work on Sunday. The NSM will be responsible for communicating with the Pastor when he or she will be unavailable to work on a given Sunday.

The NSM will maintain Child/Infant First Aid & CPR certification throughout their employment at Whitehouse UMC. Whitehouse UMC agrees to pay for all classes necessary for this certification.

The NSM shall maintain Safe Sanctuary certification throughout their term of employment at Whitehouse UMC. All WUMC staff may be subject to a random drug test annually.

Responsibilities

As the caretaker for the youngest members of our church community, NSMs will:

- Arrive at least 30 minutes prior to the start of Sunday morning activities in order to greet any families that plan to use the nursery.
- Watch over and entertain children during worship and Sunday School.
- Ensure that the nursery is tidied up after Sunday morning activities.